

## Training programme for peers

10<sup>th</sup> – 11<sup>th</sup> of June, 2010 in Hämeenlinna, Finland

### PROGRAMME

#### DAY 1 – Thursday 10<sup>th</sup> June 2010

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- 13.00      **Opening of the training programme: objectives and phases**  
*Participants' expectations for the training programme, overview based on the advance assignments, dealing with advance assignment*  
Trainers and the participants
- 13.45      **Peer review as part of quality management and the principles involved**  
*Introduction to the topic and discussion*  
Trainer
- 14.15      **Peer review as an evaluation method**  
*Introduction to the topic and discussion*  
Trainer
- 15.00      **Orientation to the peer review process and its phases**  
*Different phases of the peer review and tasks of a peer*  
*Preparing for a peer visit*  
*Introduction based on the advance assignment*  
Trainer
- Teamwork: Tasks and roles of peers as part of the peer team, debriefing on the assignment, preparing for a peer visit.*
- Coffee served while working at around 4pm.*  
Feedback session from teamwork
- 18.00      Closing of the first training day
- 19.00      Dinner

**DAY 2 - Friday 11<sup>th</sup> June 2010**

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- 09.00            Opening of the 2<sup>nd</sup> day
- Preparing questions for the peer visit and questioning techniques**
- Introduction to the topic based on the advance assignments*  
Trainer
- Teamwork:* Themes and questions for the peer visit and debriefing on the assignment.
- Interview techniques**
- Introduction to the topic based on the advance assignment*  
Trainer
- Teamwork:* Interview and debriefing on the assignment.
- Feedback session from teamwork  
Morning coffee served while working at around 10.00 am
- 12.00            Lunch
- 12.45            **Initial feedback and preparing the peer review report**
- Introduction to the topic based on the advance assignment*  
Trainer
- Teamwork:* Providing feedback, preparing the peer review report and debriefing on the assignment
- 14.45            **What are the next steps?**
- Trainers
- 15.00            Close with coffee

*\*\*\* The programme is subject to change \*\*\**